



Face to Face Training Registration Form

Assess Credit Applications

Core unit from Certificate IV in Credit Management

August 1 Day Program – Brisbane, Sydney and Melbourne

- Brisbane – 10th August – Tattersalls Club 215 Queen Street, Brisbane
- Sydney – 17th August – AICM National Office Level 3 Suite 303 1-9 Chandos Street, St Leonards
- Melbourne – 24th August – Parkview Hotel, 562 St Kilda Road, Melbourne

Assess credit applications:

The ability to effectively assess an application for credit, taking into account the potential risk the applicant may constitute to an organisation, is a crucial skill for credit professionals.

This course addresses the following aspects of managing risk, particularly when assessing applications for credit:

Outcomes are covered within this unit:

- How to identify and apply risk management techniques
- Evaluate the information provided in the credit application
- Assess the risk of granting the level of credit applied for and determining the appropriate level of credit.
- Formulating recommendations as to how the risk management process may be improved

Topics Covered:

- Assess and monitor credit information, Determine if security is required, Identify the range and worthiness of securities available, Negotiate suitable security and conditions, Establish agreed security and conditions, Establish credit terms and limits, Monitor and review the effectiveness of security, How to identify the application of risk management strategies to your job role, How to apply risk management strategies, How risk management policies and procedures could be improved

Participants that undertake and successfully complete the assessment requirements for FNSCRD401 Assess credit applications which is a Core unit from the FNS40115 Certificate IV in Credit Management will receive a nationally recognised Statement of Attainment.



Face to Face Training Registration Form

Assess Credit Applications

Name _____ Surname _____

Company _____

Mailing Address _____ Postcode _____

Telephone _____ Fax _____ Mobile _____

Email _____

Will you be undertaking this training under a Traineeship arrangement?

Tick box if under 18yrs

Special dietary requirements _____

For other special requirements contact AICM

Emergency contact number _____

Name of person to be contacted _____

A minimum of 8 students is required for Face to Face classes to proceed

Fees, Cancellation & Refund Policy.

Cancellations received less than 10 days before commencement are subject to a cancellation fee of 50% of the course fee.

The enrolment of a substitute, advised in writing (email is sufficient) prior to the commencement of the course, will be accepted.

Any course may be cancelled by AICM if insufficient participants are registered and a full refund will be made in such cases.

Privacy

Personal details will remain in confidence and in accordance with the Australian Institute of Credit Management's privacy policy.

Copyright

Copyright of all materials provided rests with AICM, unless agreed otherwise in writing.

Liability

Whilst all care is taken in providing training, AICM does not accept any liability for the use made by the client or its employees or agents of any training, products, instruments or services provided.

Mandatory Enrolment Procedures

Before a student is able to commence their training AICM must receive a completed student enrolment form and certified proof of identity. This will be emailed to the student, or can be downloaded from our website at www.aicm.com.au selecting the Qualification Courses tab.

Registration

Once all mandatory fields have been filled, all registration forms must be emailed through to aicm@aicm.com.au.



Face to Face Training Registration Form

Assess Credit Applications

Please tick appropriate state for training.

- Brisbane – 19th February – Tattersalls Club 215 Queen Street, Brisbane
- Sydney – 17th August – AICM National Office Level 3 Suite 303 1-9 Chandos Street, St Leonards
- Melbourne – 24th August – Parkview Hotel, 562 St Kilda Road, Melbourne

AICM Members: \$750.00 (GST exempt)

Non Member: \$950.00 (GST exempt)

Please find **enclosed cheque** for \$ _____

OR

Visa / MasterCard / Amex #: _____

Expires: ___/___ CSV Number: _____

Cardholder's Name (Printed): _____ Signature: _____

OR

EFT payment (please quote name)

Bank details as follows:

Commonwealth Bank, Artarmon NSW BSB: 062 104 Account: 1003 9560

OR

Invoice:

Learner -

Signature: _____

Print name: _____

Email: _____

Company -

Signature: _____

*Person responsible for payment

Print name: _____

Telephone: _____

Email: _____