

### March/April 2016 Face-to-face 1 day program – Brisbane, Sydney and Melbourne

#### Assess credit applications:

The ability to effectively assess an application for credit, taking into account the potential risk the applicant may constitute to an organisation, is a crucial skill for credit professionals. This course addresses the following aspects of managing risk, particularly when assessing applications for credit:

#### Outcomes are covered within this unit:

- How to identify and apply risk management techniques
- Evaluate the information provided in the credit application
- Assess the risk of granting the level of credit applied for and determining the appropriate level of credit
- Formulating recommendations as to how the risk management process may be improved

#### Topics Covered:

- Assess and monitor credit information, Determine if security is required, Identify the range and worthiness of securities available, Negotiate suitable security and conditions, Establish agreed security and conditions, Establish credit terms and limits, Monitor and review the effectiveness of security, How to identify the application of risk management strategies to your job role, How to apply risk management strategies, How risk management policies and procedures could be improved

Participants that undertake and successfully complete the assessment requirements for **FNSCRD401 Assess credit applications** which is a Core unit from the FNS40115 Certificate IV in Credit Management will receive a nationally recognised Statement of Attainment.

**Brisbane**  
**Tattersalls Club**  
215 Queen St,  
Brisbane  
**6<sup>th</sup> April 2016**

**Melbourne**  
**Parkview Hotel**  
562 St Kilda Rd  
Melbourne  
**4<sup>th</sup> March 2016**

**Sydney**  
Level 3 / Suite 303  
1-9 Chandos Street,  
St Leonards  
**9<sup>th</sup> March 2016**

## NOMINATION FORM

### FNSCRD401 Assess credit applications

First Name \_\_\_\_\_ Surname \_\_\_\_\_

Company \_\_\_\_\_

Mailing Address \_\_\_\_\_ Postcode \_\_\_\_\_

Telephone \_\_\_\_\_ Fax \_\_\_\_\_ Mobile \_\_\_\_\_

Email \_\_\_\_\_

Will you be undertaking this training under a Traineeship arrangement?

Tick box if under 18yrs

Special dietary requirements \_\_\_\_\_

For other special requirements contact AICM

Emergency contact number \_\_\_\_\_

Name of person to be contacted \_\_\_\_\_

#### Fees, Cancellation & Refund Policy

For courses that have a fee greater than \$999 a \$500 deposit is required and the balance is to be paid once training has commenced. For course fees less than \$999 this must be paid In full prior to the commencement of the course.

Cancellations received less than 10 days before commencement are subject to a cancellation fee of 50% of the course fee.

The enrolment of a substitute, advised in writing (email is sufficient) prior to the commencement of the course, will be accepted.

Any course may be cancelled by AICM if insufficient participants are registered and a full refund will be made in such cases.

#### Privacy

Personal details will remain in confidence and in accordance with the Australian Institute of Credit Management's privacy policy.

#### Copyright

Copyright of all materials provided rests with AICM, unless agreed otherwise in writing

#### Liability

Whilst all care is taken in providing training, AICM does not accept any liability for the use made by the client or its employees or agents of any training, products, instruments or services provided.

form and certified proof of identity. This will be emailed to the student or can be completed online <http://enroll.learningservices.com.au>

## PAYMENT OPTIONS

FNSCRD401 Assess credit applications

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**AICM Member**  **\$750.00 (GST exempt)**

**Non Member:**  **\$930.00 (GST exempt)**

Please find **enclosed cheque** for \$ \_\_\_\_\_

**OR**

Visa / MasterCard / Amex / Diners #: \_\_\_\_\_

Expires: \_\_\_/\_\_\_ CSV Number: \_\_\_\_\_

Cardholder's Name (Printed): \_\_\_\_\_ Signature: \_\_\_\_\_

**OR**

**EFT payment** (please quote name)

Bank details as follows:

Commonwealth Bank, Artarmon NSW

BSB: 062 104 Account: 1003 9560

**OR**

**Invoice:**

Learner -

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Email: \_\_\_\_\_

Company -

\*Person responsible for payment

Signature: \_\_\_\_\_

Print name: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

A tax invoice will be emailed to the email address provided.